



**Department of Corrections and Rehabilitation**  
**NOTICE OF CHANGE**  
**TO DEPARTMENT OPERATIONS MANUAL**

**Chapter 5, Article 16, Inmate Count and Movement**

**Transmittal Letter Number:**

**13-13**

**Revision Date:**

**August 12, 2013**

The purpose of this document is to provide all Department Operations Manual (DOM) holders with information regarding the attached amendment to DOM Chapter 5, Article 16, Inmate Count and Movement.

This Article is revised as part of the work process change associated with the implementation of Strategic Offender Management System (SOMS). SOMS consolidates existing databases and records to provide a fully automated system and upgrades and standardizes adult, juvenile, and parole data and population management practices.

Please inform all persons concerned of the contents of this Notice, which shall remain in effect until incorporated into the next edition of the DOM. Inquiries regarding the subject matter may be directed to John McClure, SOMS, at (916) 358-1677.

*Original signed by:*

M. D. STAINER  
Director (A)  
Division of Adult Institutions

Attachment